

Glen Lake Community Library

EBooks for the Kindle and Kindle Touch



Getting Started

1. Register your Kindle with Amazon.
2. Know your Amazon password and user name
3. Know your Glen Lake Library patron number. Check with library staff if you do not have your card.



Checking out eBooks

1. In your internet browser, go to our website, and follow the link to the **Up North Digital Collection**.
2. Search for a title you would like to check out.
 - a. By checking the **Limit to Available Copies** feature, you will be shown only books available to check out immediately.
 - b. By clicking on the **Advanced Search** link, you can further limit your search.
3. Ensure that the Kindle Book is an available format, and click on **add to basket**.
4. Select **Proceed to Checkout**.
5. You will be prompted to select our library, enter your library card number, and then **Sign In**.
6. Select **Confirm Checkout**.
7. Select **Get for Kindle**. You will be redirected to the Amazon.com website.
8. Log in to your Amazon account.
9. Ensure that you are delivering the eBook to the correct Kindle, if you have multiple Kindles attached to your account, by selecting the device name from the drop-down menu below the **Get library book** button. Select **Get library book** on far right.
10. **For WiFi-enabled Kindles:** Sync your device, and the eBook will appear in your bookshelf.
For Traditional Kindles: Connect your Kindle to your computer via the USB cord that came with your Kindle, and click on the **Download now** link. Save the file when prompted, and then transfer your file to the documents folder of your Kindle.

Returning eBooks

1. eBooks will automatically return themselves after the checkout period has ended (14 days).
2. If you would like to return a book early, visit Amazon.com in your internet browser on your computer and log in to your account.
3. Click on **Your Account**, and then click **Manage Your Kindle**. You will be prompted to log in.
4. Click on **Actions** next to the title you wish to return.
5. Click on **Return this book**. On the pop-up window, click on **Yes**. The title will remain in your Kindle Library until you delete it, which you can do under **Actions**.