

Glen Lake Community Library

EBooks for the iPad



Getting Started

1. You will need your Glen Lake Library patron number. Check with library staff if you do not have your card.
2. You will need to download an app from the App Store called **Overdrive Media Console- Library Edition**. The app will allow you to search the eBook collections through Overdrive, as well as allow you to read eBooks in the Adobe EPUB file format.
 - a. The first time you download an eBook in the Overdrive app, you will need to register with Adobe and get an Adobe ID; the Adobe ID is used to unlock the DRM (*digital rights management*) license attached to each lending copy of an ebook. **Remember your Adobe ID and password.**
3. If you would like to read Kindle edition books, you will need to download the separate **Kindle app** and register for an Amazon.com account. Remember your Amazon username and password.

Checking out eBooks

1. Open your Overdrive app; your Overdrive Bookshelf will appear.
2. Select the **Get Books +** button in the upper right hand corner.
3. Select **Up North Overdrive Collection**.
 - a. The first time you search for a book, you will be prompted to **Add a Library**; touch this button, then search for **Glen Lake Community Library**.
4. Search for a title you would like to check out by touching the **Search** icon.
 - a. By checking the **Limit to Available Copies** feature, you will be shown only books available to check out immediately.
 - b. By touching the **Advanced** link, you can further limit your search.
5. Decide on a format (Adobe EPUB or Kindle), and select **add to basket**.
6. Select **Proceed to Checkout**.
7. You will be prompted to enter your library card number, then click **Log in**.
8. Select **Confirm Checkout**.
9. If you selected Adobe EPUB, you will be prompted to select the **Download** button.
 - a. The title you wanted will automatically appear in your Overdrive bookshelf; you may be asked to enter your Adobe ID and password.
10. If you selected Kindle, you will be prompted to select the **Get for Kindle** button.
 - a. Amazon.com will open in your internet browser; touch the **Get library book** button.
 - b. Open your Kindle app, and touch **Archive**, then select the title and it will appear in **Home**.

Returning eBooks

1. eBooks will automatically return themselves when the loan period has ended (14 days).
2. To return books before the due date, follow these instructions.
 - For Adobe EPUB ebooks**
 - a. Open your Overdrive app, and select the **Edit** button in the upper left-hand corner.
 - b. Select the negative sign that appears next to the title(s) you would like to return, then select **Delete**, then **Return then Delete**. Do not forget to touch the **Done** button in the upper left.
 - For Kindle edition eBooks**
 - c. Log in to your Amazon.com account in your internet browser.
 - d. Select **Manage your Kindle**; Select the **Actions** button next to the title you wish to return, then select **Return this book**.